

ADMINISTRATION CHAPTER 2. ADMINISTRATION.

*For provisions of state constitution relative to municipal corporations generally, see Wyo. Const., art. 13. As to public officials generally, see Wyo. Const., art. 14. For state law as to cities and towns generally, see W.S., 1977, title 15. As to general powers granted to cities and town, see W.S., 1977, 5 15-1-103.*

Article I. In General.

§ 2-1 to 2-10 RESERVED

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Article I. In General.

.Sec. 2-1 to 2-10. Reserved for future legislation.

Sec. 2-11. Meetings generally--To be open; information required of attending public.

(a) All meetings of the town council and all other boards, commissions and agencies of the town shall be open to the public at all times, except as provided in section 2-13. No action of such a body shall be taken except during a public meeting.

(b) A member of the public shall not be required, as a condition of attendance at any meeting, to register his name, to supply information, to complete a questionnaire or fulfill any other condition precedent to his attendance except that a person seeking recognition may be required to give his name and affiliation.

*For similar state law, see W.S., 1977, 5 16-4-403.*

WHEATLAND TOWN CODE Sec. 2-

12, Same--Disruption of council meetings.

If any council meeting is willfully disrupted by a person or group of persons so as to render the orderly conduct of the meeting unfeasible and order cannot be restored without the removal of the person or persons who are willfully interrupting the meeting, the town council may order the removal of the person or group from the meeting room and continue in session, or may recess the meeting and reconvene at another location. [Added in Recodification 1984]

*For similar state law see W.S., 1977, § 16-4-406.*

Sec. \_\_\_\_\_ 2-13. Same--Executive sessions.

Executive sessions of the town council and all other boards, commissions and agencies of the town may be held:

(a) With the town attorney, chief of police or their respective deputies, or other officers of the law, on matters posing a threat to the security of public or private property or a threat to the public's right of access;

(b) To consider the appointment, employment, right to practice or dismissal of a public officer, professional person or employee, or to hear complaints or charges brought against an employee, professional person or officer, unless the employee, professional person or officer requests a public hearing. The town council may exclude from any public or private hearing during the examination of a witness, any or all other witnesses in the matter being investigated. Following the hearing or executive session, the town council may deliberate on its decision in executive sessions;

(c) On matters concerning litigation to which the town is a party or proposed litigation to which the town may be a party.

(d) When the agency is a licensing agency while preparing, administering or grading examinations;

(e) To consider the selection of a site or the purchase of real estate when the publicity regarding the consideration would cause a likelihood of an increase in price;

(f) To consider the acceptance of gifts, donations and bequests which the donor has requested in writing be kept confidential;

(g) To consider or receive any information classified as

confidential by law;

(h) To consider accepting or tendering offers concerning

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wages, salaries, benefits and terms of employment during all such negotiations. [Formerly referred to as § 2-12 of Town Code 1984]

*For similar state law, see W.S., 1977, § 16-4-405.*

### Article II. Town Council.

*For state law as to town council meetings, see W.S., 1977, § 15-1-105. See also, W.S., 1977, §§ 9-11-101 to 9-11-107. For state law authorizing town council to determine rules for the conduct of its proceeding, see W.S., 1977, § 15-1-106. As to publication of minutes of meetings and titles of ordinances passed, see W.S., 1977, § 15-1-110.*

#### Sec. \_\_\_\_\_ 2-14. Regular meetings.

Regular public meetings of the town council shall be held on the second Monday of each month at the hour of 7:00 P.M. (Ord. No. 578, amended by Ord. No. 590 passed on 3rd reading 2/14/89.)

#### Sec. \_\_\_\_\_ 2-15. Special meetings.

Special meetings of the town council may be called by the mayor by giving notice of the meeting to each member of the town council and to each newspaper of general circulation, radio or television station requesting the notice. The notice shall specify the time and place of the special meeting and the business to be transacted. No other business shall be considered at such meeting. [Amended during 1995 supplementation.]

*For state law as to special meetings of governing body, see W.S., 1977, § 16-4-404.*

#### Sec. \_\_\_\_\_ 2-16. Emergency meetings.

The town council may hold an emergency meeting on matters of serious and immediate concern to take temporary action without notice. Reasonable effort shall be made to offer public notice. All action taken at an emergency meeting is of a temporary nature and in order to become permanent shall be reconsidered and acted upon at a regular or special meeting of the town council within forty-eight (48) hours. [Added during 1995 supplementation.]

#### Sec. 2-17. \_\_\_\_\_ Salaries--Mayor and Town Council.

(a) The salary for the Mayor of the Town of Wheatland shall be \$150.00 per month.

(b) The salary for each council person of the Town of Wheatland shall be \$50.00 for actual attendance at each regular or

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special meeting.

(c) The above salaries shall become effective when the new term for the mayor and each council person begins. (Ord. 627, 3rd reading 6/13/94. Effective date 2/1/95.)

Sec, 2-18, \_\_\_\_\_ Vacancies--Mayor/Town Council.

A vacancy exists in the office of Mayor or Council person if during the term for which elected, any mayor or council person:

(a) Fails to reside within the Town limits for the Town of Wheatland in a fixed, permanent and customary place of habitation.

(b) Is convicted of a felony.

(c) Has been judicially determined to be mentally incompetent.

(d) Is convicted of a crime involving moral turpitude or constituting a breach of his oath of office.

(e) Refuses to take the oath of office, or to give or renew an official bond as required by law.

(f) Has his election voided by a court

decision. (G) Dies or resigns.

Once a vacancy is determined to exist, the governing body shall appoint an eligible person to the office vacated, who shall serve until his or her successor is elected at the next general municipal election and qualified. If the entire council is vacant, the District Judge for the district in which the Town of Wheatland is located shall appoint a person to fill each vacancy and serve until the next general municipal election, at which time a successor shall be elected to fill the unexpired portion of each term.

A vacancy in the office of the Mayor shall be filled only from members of the governing body. The mayor pro tem (president of the council) shall occupy the office of the mayor until the vacancy is filled. (Ord. No. 646)